The Elementary exams will have all or some the following task types.

**READING SECTION**

**TIPS FOR THE READING SECTION**

**DO**

- practise reading English as much as possible.
- revise the topics, grammar and vocabulary in your books.
- read the instructions carefully.
- answer all the questions.
- circle / write only A, B, C, etc.
- choose only one answer.
- give short answers for open-ended questions.
- take your time and don’t hurry.

**DON’T**

- forget to read the examples.
- worry if there are words you don’t understand.
- give extra or irrelavant information.
- write your answer outside of the box.
- get nervous in the exam. Just relax and do your best!

**SAMPLE READING TASKS**

**TASK 1:** Read the texts (1-3) below. Circle A, B, C or D to complete the texts.

1. Ms Amy Bell
   
   …………………

   Oxford
   OX17BJ
   UK

   A England
   B Dear Ms Bell
   C 30/09/2013
   D 3 Albert Street
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ELEMENTARY EXAM TASK TYPES

2

Things in my bag

a pen
a mobile

………………

a notebook

A a dictionary
B a chair
C a door
D a house

3

I get up at six o'clock every morning.

……………………. and I get dressed. At six thirty

I have tea and toast. I leave home at

seven o'clock.

A I put on my clothes
B I like breakfast
C I have a shower
D I drink a lot of milk

TASK 2: Read the text and complete it with the words or phrases below. Choose the correct letter (A-H) for the gaps (1-4). There are three extra words. There is an example (0).

Hi Paul,

Would you like to go to (0) ___F___? I'm free __(1)__. The film starts at __(2)__.

What do you __(3)__? ........ ___(4)___ .......

Dina

A on Sunday
B six o'clock
C come
D morning
E think
F the zoo
G do
H the cinema

TASK 3: Read the text about Dan’s holiday in Budapest, Hungary. Choose A, B, C or D to complete the sentences.

1 My name’s Dan. I’m on holiday in Budapest now. It’s a great _____________.
A place B address C nationality D map

2 The people are very ____________ here.
A new B friendly C expensive D early
The restaurants are good. Every day I ____________ delicious food.

A look  B say  C meet  D eat

TASK 4: Complete the conversation between Peter and Adele. Choose the correct letter (A-H) in the gaps (1-5). There are three extra sentences.

Peter : Hello. I’m Peter.
Adele : ____(1)____

Peter : Where are you from, Adele?
Adele : ____(2)____

Peter : Germany. What do you do?
Adele : ____(3)____

Peter : Me too. Nice to meet you.
Adele : ____(4)____

Peter : ...
Adele : ... ____(5)____ ....

A I’m from England. And you?
B Good morning.
C I’m a student.
D I’m fine, thanks.
E You too.
F Do you like football?
G I hate it, too.
H Hi. I’m Adele.

TASK 5: Read the headings and adverts below. Match the adverts (1-2) with the best headings (A-C). Write the correct letter (A-C) in the blanks (1-2). There is one extra heading.

A Wear the Best Sunglasses
B Comfortable Sports Shoes for Women
C Great Sports Shoes for Men

1 ___A____
The best sports eyewear in the world. The perfect combination of fashion and function. You can find great pricing on the entire collection. You can also find free shipping. Order your new eyewear with confidence!

2 ____
Light leather men’s sports footwear. They are comfortable and stylish. You can wear them in all seasons. Available in men’s US sizes 7, 12, 13, 14. Order now!
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ELEMENTARY EXAM TASK TYPES

TASK 6: Read the texts below and answer the questions. Choose A, B, C or D.

<table>
<thead>
<tr>
<th>Tom</th>
<th>Adam</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tom likes summer best because he enjoys swimming a lot. He lives near the sea, so he goes swimming on Thursdays and Fridays. He also likes water sports. ......</td>
<td>Adam likes summer best. He enjoys going to the beach with his friends and sunbathing. They enjoy waterskiing a lot ......</td>
</tr>
</tbody>
</table>

1 Tom goes swimming
A once a week.
B at the weekend.
C every day.
D twice a week.

2 Adam goes swimming with
A his family.
B his friends.
C his students.
D his neighbor.

TASK 7: Read the advert for two flats and complete the notes (1-4). Do not write more than two words or numbers in each blank from the adverts. There is an example (0).

Smithfield
London City Center
Flat to let*
2 bedrooms, bathroom with separate toilet. Large kitchen and living room with balcony. Bus stop 1 min, station 5 mins.
* No pets
£ 1,250 per month

Clontarf
North London City
Flat to let*
1 double bedroom, 2 single bedrooms, bathroom with separate toilet. Small kitchen and living room with balcony. 10 min to walk to bus stop
* No pets
£ 1,100 per month

0 The number of double bedrooms: ________
1 The price of flat in the north London: __________________
2 The nearest flat to the bus stop: __________________
Sarah is 30 years old. She works as a teacher in a language school. She lives in a small house with her two friends, Linda and Rose. They work in government offices. Sarah and her friends work hard from Monday to Friday, but they have a lot of free time at the weekend. They usually go out together. They enjoy spending time in their favorite café, Black Swan, on Saturdays.

1. Where does Sarah work?

   In a language school

2. Where do Sarah and her friends usually go at the weekend?
LISTENING SECTION

TIPS FOR THE LISTENING SECTION

DO
- practise listening to English as much as possible.
- revise the topics, grammar and vocabulary in your books.
- read the instructions carefully.
- choose your final answer carefully. You will listen to each sentence, question and short descriptions ONCE only but you will hear the conversations TWICE (check your answers at the second listening).
- circle A, B, C or D.
- choose only one answer.
- spell the words correctly.

DON’T
- worry if there are words you don’t understand.
- get nervous in the exam. Just relax and do your best!

SAMPLE LISTENING TASKS

TASK 1: Listen to five sentences. You will listen ONCE only. Match the sentences to the pictures. Choose A, B, C, or D. You now have fifteen seconds to look at the pictures.

Recording Script:
0 It’s a mobile.

0 A B C D

Recording Script:
1 Today is the twenty-fourth of January.

1 A B C D
20 January 4 January 24 January 23 January
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ELEMENTARY EXAM TASK TYPES

TASK 2: Listen to five descriptions. You will listen ONCE only. Match the
descriptions to the pictures. Choose A, B, C, or D. You now have fifteen
seconds to look at the pictures.

Recording Script:
0  Susan has got long black hair and she’s a slim girl.

A  B  C  D

A  B  C  D

Tasks 2.

TASK 3: Listen to five questions. You will listen ONCE only. Choose the best
answer to the questions. Choose A, B, C or D. You now have thirty seconds to
look at the sentences.

Recording Script:
0  What’s this?

0  A  He’s here.
    B  It’s a watch.
    C  I’m Kate.
    D  Me too.

Recording Script:
1  Hi! How are you?

1  A  Fine, and you?
    B  You’re a student.
    C  OK. Goodbye.
    D  Who are you?
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TASK 4: Listen to five conversations. You will listen TWICE. Choose A, B, C, or D. You now have thirty seconds to look at the sentences below.

Recording Script:
0 M: Is that your car, Fiona?
F: Yes, it’s.
M: How old is it?
F: It’s twenty-one years old.
M: Wow!

Fiona’s car is _________ years old.
A 11  B 12  C 20  D 21

Recording Script:
1 M: Hello! How much is a room for two people?
F: £50 for the standard, and £100 for the suite.
M: Hmm. I want the standard one, please.
F: Sure. For how many nights?

The people are in a _________.
A cafe  B hotel  C cinema  D theater

TASK 5: Listen to the conversation at the train station. You will listen TWICE. A woman wants to buy a train ticket. Choose A, B, C or D. There is an example(0).

Recording Script:
F: When is the next train to Lincoln?
M: There’s one at 10:30.
F: Will that arrive by 2:15?
M: It arrives at 1:15.
F: How much is a ticket?
M: Single or Return?
F: Return please.
M: That’s £30.45
F: Thank you.

<table>
<thead>
<tr>
<th>Train Journey</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 Destination</td>
</tr>
<tr>
<td>1 Departure Time</td>
</tr>
<tr>
<td>3 Ticket Type</td>
</tr>
</tbody>
</table>
TASK 6: Listen to Judy talking about her free time activities. Match the days with the activities. Write the correct letter (A-G) in the blanks (6-10). There are two extra activities. There is an example (0). You will listen to the conversation TWICE. You now have fifteen seconds to look at the chart below.

**Recording Script:**
F: Judy, what do you like doing in your free time?
M: I work hard but on Fridays I usually watch films.
F: What about Saturdays?
M: I meet my friends and we go shopping.
F: .............

<table>
<thead>
<tr>
<th>DAYS</th>
<th>ACTIVITIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>Friday <em><strong>B</strong></em>_</td>
</tr>
<tr>
<td>6</td>
<td>Saturday ________</td>
</tr>
<tr>
<td>7</td>
<td>Sunday _________</td>
</tr>
<tr>
<td>8</td>
<td>....</td>
</tr>
<tr>
<td></td>
<td>A  meeting cousins</td>
</tr>
<tr>
<td></td>
<td>B  watching films</td>
</tr>
<tr>
<td></td>
<td>C  swimming</td>
</tr>
<tr>
<td></td>
<td>D  shopping</td>
</tr>
<tr>
<td></td>
<td>E  ...</td>
</tr>
</tbody>
</table>

**TASK 7:** Listen to four conversations. You will listen TWICE. Write your answers in the gaps. Write ONE word or number. Your spelling must be correct. You now have fifteen seconds to look at the sentences below.

1. Jack likes ______________ .
2. Ayşe is a ______________ .
3. .....

Recording Script:
F: Judy, what do you like doing in your free time?
M: I work hard but on Fridays I usually watch films.
F: What about Saturdays?
M: I meet my friends and we go shopping.
F: .............
TASK 8: Listen to the conversation. You will listen TWICE. Complete the chart with a word or number. Your spelling must be correct. You now have fifteen seconds to look at the chart below.

Recording Script:
F: Tom, tell me about your sister, Angela.
M: Well, Angela is 36 years old and she’s married.
F: What does she do?
M: She works as a chef in a French restaurant.
F: Really! Does she work hard?
M: Yes, she does. She works from Tuesday to Sunday.
F: ....................

<table>
<thead>
<tr>
<th>Tom’s Sister</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
</tr>
<tr>
<td>Age</td>
</tr>
<tr>
<td>Job</td>
</tr>
</tbody>
</table>
TIPS FOR THE WRITING SECTION

DO
• practise writing English as much as possible.
• revise the topics, grammar and vocabulary in your books.
• read the instructions carefully.
• answer all the questions.
• spell the words correctly.
• use correct capitalization and punctuation.
• check your answers for grammar and vocabulary.
• take your time and don’t hurry.

DON’T
• forget to read examples.
• worry if there are words you don’t understand.
• get nervous in the exam. Just relax and do your best!

SAMPLE WRITING TASKS

TASK 1: Make sentences or questions with these words. Use all the words. Do not add, change or leave out any words. Be careful with capitalisation. There is an example (0).

0 she / Is / married

Is she married?

1 from / Where / they / are

Where are they from?

2 and / young / are / Mike / Jack / not

Are Mike and Jack young?
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ELEMENTARY EXAM TASK TYPES

TASK 2: Look at the chart below. Write five accurate sentences about Lisa. Write them in the correct order. Your spelling, punctuation and capitalization must be correct. There is an example (0).

<table>
<thead>
<tr>
<th></th>
<th>Name</th>
<th>Lisa</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Surname</td>
<td>Alberti</td>
</tr>
<tr>
<td>2</td>
<td>Married</td>
<td>yes</td>
</tr>
<tr>
<td>3</td>
<td>Children</td>
<td>a daughter</td>
</tr>
</tbody>
</table>

0   **Her name is Lisa**
1   
2   
3   

TASK 3: Look at the picture below. Write three sentences about Kate's routine. Your spelling, capitalization and punctuation must be correct.

1   
2   
3   

1   
2   
3   

12
TASK 4: Write an email to your friend about your favorite day. Write about 100 words. Do not write less than 90 words.
TIPS FOR THE LANGUAGE SECTION

DO

- revise the topics, grammar and vocabulary in your books.
- read the instructions carefully.
- answer all the questions.
- spell the words correctly.
- use correct capitalization and punctuation.
- check your answers for grammar and vocabulary.
- take your time and don’t hurry.

DON’T

- forget to read examples.
- worry if there are words you don’t understand.
- get nervous in the exam. Just relax and do your best!

SAMPLE LANGUAGE TASKS

TASK 1: Choose the correct word to complete the blanks. Circle A, B, C or D.

1  ___________ homework
   A make      B do       C study      D listen

2  travel ___________
   A holiday   B a car    C museums    D by bus

TASK 2: Read the sentences about the London Zoo. Choose A, B, C or D to complete the sentences.

1 London is one of world-famous zoos and it _______ in 1828.
   A visited      B traveled  C started    D opened

2 You can _______ tigers, camels, snakes and lots more there.
   A see         B listen    C look       D learn

3 You can also hire _______ on the lake from March to October.
   A boats       B stamps    C pockets    D bags
TASK 3: Read the text about Marie Curie below. Choose A, B, C, or D to complete the sentences.

Marie Curie was a physicist and a chemist. She ____(1)___ her studies in Poland but in 1891 she left for France. She studied there and later worked as a scientist at the Sorbonne in Paris. She met and ____(2)___ a French scientist, Pierre Curie. They had two children. They had a ____(3)___ life. Marie and Pierre discovered two radioactive elements, radium and polonium. Marie got two Nobel Prizes in 1903 and in 1911. She died in 1934.

1  A worked  B made  C began  D helped
2  A listened  B married  C lived  D studied
3  A right  B strong  C happy  D daily

TASK 4: Make sentences and questions with these words. Do not add / change/ leave out any of the words. There is an example (0).

0  is / name / Sally / My  ____________ My name is Sally ____________.
1  are / young / and / Mike / Jack  __________________________.
2  from / Where / they / are  __________________________?

TASK 5: Read the sentences below. Fill in the blanks with ONE word only. Your spelling and punctuation must be correct. There is an example (0).

0  Mary’s children live _____in_____ Italy.
1  I don’t have _________ money.

TASK 6: Fill in the blanks with TWO or THREE words. Your spelling, punctuation and capitalization must be correct. There is an example (0).

0  A: ____________ Adam do?
   B: He’s a computer programmer.

1  A: ____________ you play tennis?
   B: Once a week.
I’m Cindy. I’m (0) ______ a university student. I live with (1) _______ family near London. I have two sisters. Their names (2) ___________ Kate and Ellen. Kate is a doctor. Ellen is a university student and she studies history (3) ___________ Germany....

**TASK 8:** Read the text below. Fill in the blanks with the correct form of the verbs in parantheses. Your spelling and punctuation must be correct. There is an example (0).

Tom’s a university student. He (0)___studies___ (study) Biology. Last year, he (1)_________ (go) to Italy to learn Italian. He (2) ___________ (meet) his girlfriend, Kate there. ...