ELEMENTARY EXAM TASK TYPES

The Elementary exams will have all or some the following task types.

READING SECTION

TIPS FOR THE READING SECTION

DO

- practise reading English as much as possible.
- revise the topics, grammar and vocabulary in your books.
- read the instructions carefully.
- answer all the questions.
- circle only A, B, C, etc. and code your answers on the optic form.
- choose only one answer.
- give short answers for open-ended questions.
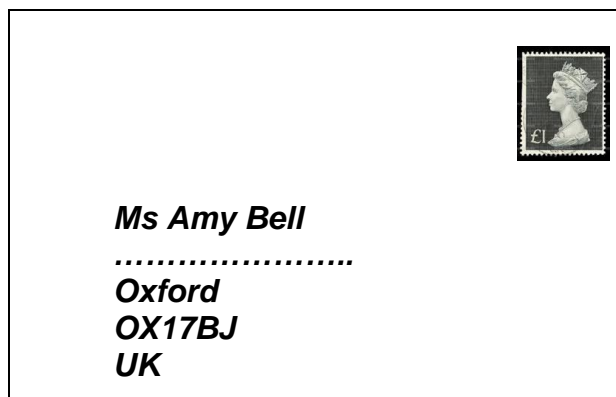- take your time and don't hurry.

DON'T

- forget to read the examples.
- worry if there are words you don't understand.
- give extra or irrelevant information.
- write your answer outside of the box.
- get nervous in the exam. Just relax and do your best!

SAMPLE READING TASKS

TASK 1: Read the texts below and complete them with the phrases on the right.

Choose A, B, C or D to complete the texts.

1

Ms Amy Bell
…………………..
Oxford
OX17BJ
UK

A England
B Dear Ms Bell
C 30/09/2013
D 3 Albert Street

2

Things in my bag *a pen* *a mobile* *………………* *a notebook*	**A** a dictionary **B** a chair **C** a door **D** a house

3

I get up at six o'clock every morning. ……………... and I get dressed. At six thirty I have tea and toast. I leave home at seven o'clock.	**A** I put on my clothes **B** I like breakfast **C** I have a shower **D** I drink a lot of milk

TASK 2: Read the text. Complete it with the words or phrases below. Choose the correct letter (A-H) for the gaps. There are <u>four extra</u> words. There is an example (0).

Hi Paul,

Would you like to go to **(0) ___H___**? I'm free __**(1)**__. The film starts at __**(2)**__. What do you __**(3)**__ ? .... __**(4)**__ ....

Dina

A   on Sunday
B   six o'clock
C   come
D   morning
E   think
F   the zoo
G   do
~~**H**   the cinema~~

TASK 3: Read the text about Dan and complete the sentences. Choose A, B, C or D.

My name's Dan. I'm on holiday in Budapest now. It's a great _**(1)**_. The people are very _**(2)**_ here. The restaurants are good. Every day I _**(3)**_delicious food. ......

1	**A** place	**B** address	**C** nationality	**D** map
2	**A** new	**B** friendly	**C** expensive	**D** early
3	**A** look	**B** say	**C** meet	**D** eat
4	**A**			

TASK 4: Complete the conversation between Peter and Adele. Choose the correct letter (A-H) for the gaps. There are <u>three extra</u> sentences.

Peter	:	Hello. I'm Peter.	**A**	I'm from England. And you?
Adele	:	__(1)__		
Peter	:	Where are you from, Adele?	**B**	Good morning.
Adele	:	__(2)__		
Peter	:	Germany. What do you do?	**C**	I'm a student.
Adele	:	__(3)__		
Peter	:	Me too. Nice to meet you.	**D**	I'm fine, thanks.
Adele	:	__(4)__		
Peter	:	...	**E**	You too.
		... __(5)__		
Adele	:		**F**	Do you like football?
			G	I hate it, too.
			H	Hi. I'm Adele.

TASK 5: Read the headings and adverts below. Match the adverts (1-2) with the best headings (A-C). There is <u>one extra</u> heading.

A ~~Wear the Best Sunglasses~~

B Comfortable Sports Shoes for Women

C Great Sports Shoes for Men

1 __A__

The best sports eyewear in the world. The perfect combination of fashion and function. You can find great pricing on the entire collection. You can also find free shipping. Order your new eyewear with confidence!

2 _____

Light leather men's sports footwear. They are comfortable and stylish. You can wear them in all seasons. Available in men's US sizes 7, 12, 13, 14. Order now!

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TASK 6: Read the texts about Tom and Adam and answer the questions. Choose A, B,C or D.

Tom	*Adam*
Tom likes summer best because he enjoys swimming a lot. He lives near the sea, so he goes swimming on Thurdays and Fridays. He also likes water sports.	Adam likes summer best. He enjoys going to the beach with his friends and sunbathing. They enjoy waterskiing a lot ....

1 Tom goes swimming
    A   once a week.
    B   at the weekend.
    C   every day.
    D   twice a week.

2 Adam goes swimming with
    A his family.
    B his friends.
    C his students.
    D his neighbour.

TASK 7: Read the advert for two flats and complete the notes (1-4). <u>Do not</u> write <u>more than two words or numbers</u> in each blank from the adverts. There is an example (0).

Smithfield **London City Center** **Flat to let***	**Clontarf** **North London City** **Flat to let***
2 bedrooms, bathroom with separate toilet. Large kitchen and living room with balcony Bus stop 1 min, station 5 mins.	*1 double bedroom, 2 single bedrooms, bathroom with separate toilet. Small kitchen and living room with balcony. 10 min to walk to bus stop*
* No pets £ 1,250 per month	* No pets £ 1,100 per month

0 The number of double bedrooms: *1*

1 The price of flat in the north London: _____

2 The nearest flat to the bus stop: _____

TASK 8: Read the text below and answer the questions by giving short answers. <u>Do not</u> give any extra information.

Sarah is 30 years old. She works as a teacher in a language school. She lives in a small house with her two friends, Linda and Rose. They work in government offices. Sarah and her friends work hard from Monday to Friday, but they have a lot of free time at the weekend. They usually go out together. They enjoy spending time in their favourite café, *Black Swan,* on Saturdays…………….

1 Where does Sarah work?

> *in a language school*

2 Where do Sarah and her friends usually go at the weekend?

TIPS FOR THE LISTENING SECTION

DO
- practise listening to English as much as possible.
- revise the topics, grammar and vocabulary in your books.
- read the instructions carefully.
- choose your final answer carefully. You will listen to each sentence and question ONCE only but you will hear the conversations TWICE (check your answers at the second listening).
- circle A, B, C or D.
- choose only one answer.
- spell the words correctly.

DON'T
- worry if there are words you don't understand.
- get nervous in the exam. Just relax and do your best!

SAMPLE LISTENING TASKS

TASK 1: Listen to five questions. You will listen ONCE only. Choose the best answer to the questions. Choose A, B, C or D. You now have thirty seconds to look at the sentences.

Recording Script:
0 *What's this?*

0
- **A** He's here.
- **(B)** It's a watch.
- **C** I'm Kate.
- **D** Me too.

Recording Script:
1 *Hi! How are you?*

1
- **A** Fine, and you?
- **B** You're a student.
- **C** OK. Goodbye.
- **D** Who are you?

TASK 2: Listen to five conversations. You will listen <u>TWICE</u>. Choose A, B, C, or D. You now have thirty seconds to look at the sentences below.

> **<u>Recording Script:</u>**
>
> **0** M: Is that your car, Fiona?
> F: Yes, it is.
> M: How old is it?
> F: It's twenty-one years old.
> M: Wow!

0 Fiona's car is _____ years old.

   A 11 **B** 12 **C** 20 **(D)** 21

> **<u>Recording Script:</u>**
>
> **1** M: Hello! How much is a room for two people?
> F: £50 for the standard, and £100 for the suite.
> M: Hmm. I want the standard one, please.
> F: Sure. For how many nights?

1 The people are in a _____.

   A cafe **B** hotel **C** cinema **D** theatre

TASK 3: Listen to the conversation at the train station. You will listen <u>TWICE</u>. Choose A, B, C or D. There is an example(0).

> **<u>Recording Script:</u>**
>
> F: When is the next train to Lincoln?
> M: There's one at 10:30.
> F: Will that arrive by 2:15?
> M: It arrives at 1:15.
> F: How much is a ticket?
> M: Single or Return?
> F: Return please.
> M: That's £30.45
> F: Thank you.

Train Journey				
0 Destination	**(A)** Lincoln	**B** Cardiff	**C** Oxford	**D** London
1 Departure Time	**A** 9:30	**B** 10:30	**C** 11:30	**D** 12:30
2 Arrival Time	**A** 1:15	**B** 2:15	**C** 3:15	**D** 4:15

3	Ticket Type	A Day Pass B Travel Card C Single D Return

TASK 4: Listen to Judy talking about her free time activities. Match the days with the activities. Write the correct letter (A-G) in the blanks (6-10). There are <u>two extra</u> activities. You will listen to the conversation <u>TWICE</u>. You now have fifteen seconds to look at the chart below.

> **<u>Recording Script:</u>**
>
> F: Judy, what do you like doing in your free time?
> M: I work hard but on Fridays I usually watch films.
> F: What about Saturdays?
> M: I meet my friends and we go shopping.
> F: ....

DAYS

0 Friday ____B____
6 Saturday _____
7 Sunday _____
8 ....

ACTIVITIES

A meeting cousins
B watching films
C swimming
D shopping
E ...

TASK 5: Listen to four conversations. You will listen <u>TWICE</u>. Write your answers in the gaps. Write <u>ONE word or number</u>. <u>Your spelling must be correct</u>. You now have fifteen seconds to look at the sentences below.

> **<u>Recording Script:</u>**
>
> Jack: Do you have three brothers, Ayşe?
> Ayşe: No.
> Jack: How many brothers do you have?
> Ayşe: I have two brothers and a sister.

1. Ayşe has ____*two*____ brothers**.**

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TASK 6: Listen to the conversation. You will listen <u>TWICE</u>. Complete the chart with <u>ONE word or number</u>. <u>Your spelling must be correct</u>. An example is given. You now have fifteen seconds to look at the chart below.

<u>**Recording Script:**</u>

F: Tom, tell me about your sister, Angela.

M: Well, Angela is 4 years older than me. She's 36 years old and she's married.

F: What does she do?

M: She works as a chef in a French restaurant.

F: Really! Does she work hard?

M: Yes, she does. She works from Tuesday to Sunday.

F: ....

Tom's Sister

Name (0) _____**Angela**_____

Age (1) _____

Job (2) a/an _____

WRITING SECTION

TIPS FOR THE WRITING SECTION

DO

- practise writing English as much as possible.
- revise the topics, grammar and vocabulary in your books.
- read the instructions carefully.
- answer all the questions.
- spell the words correctly.
- use correct capitalization and punctuation.
- check your sentences for grammar and vocabulary.
- take your time and don't hurry.

DON'T

- forget to read examples.
- get nervous in the exam. Just relax and do your best!

** Word limits for short texts

CAT & ECA   - around 100 words (not less than 90 words)

SAMPLE WRITING TASKS

TASK 1: Look at David's schedule for every morning and write 5 sentences about David. Use the information in the box. There is one example below (0).

Time	Activity
7 am	Get up
8 am	breakfast
9.00	clean his room

0   *He gets up at 7 o'clock*   .

1   _____.

2   _____.

TASK 2: Your English teacher asks you to write about Suzan's last Saturday afternoon. You must begin with this sentence. *Suzan wanted to go swimming with her friends last Saturday afternoon but ...*

Complete Suzan's story with your ideas.

Write about 100 words. Do not write less than 90 words.

Suzan wanted to go swimming with her friends last Saturday afternoon but

_____

_____

_____

_____

_____

_____

_____

_____

TASK 3: Read the following e-mail and write to your friend. You do not need to answer all the questions. Write about 100 words. Do not write less than 90 words.

Hello Mary,

I couldn't come to John's party last weekend. Please tell me:

- What did you do?
- Did you meet new people?
- What are we going to do next weekend?
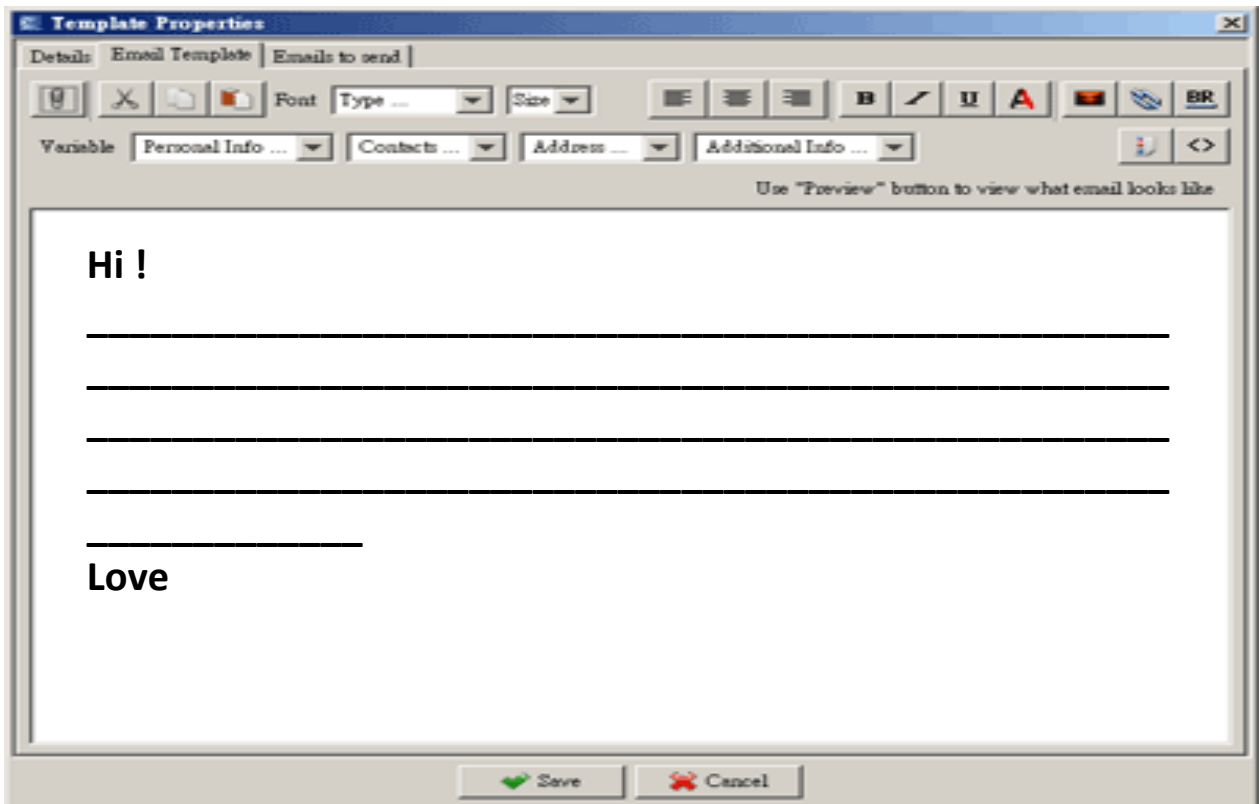
I'm looking forward to hearing from you.

Kate

Dear Kate,

_____

_____

_____

_____

Best,

Mary

TASK 4: <u>Write an email to your friend about your favorite day.</u> Write about <u>100</u> <u>words</u>. <u>Do not</u> write less than 90 words.

TASK 5: You are in a new city with your sister. **Write a blog post by using the information below.**

– Where are you?
– What are you doing now?
– Did you visit any new places?
– What are you going to do tomorrow?

Write about <u>100 words</u>. <u>Do not</u> write less than 90 words.

My sister and I are on holiday. _____

_____

_____

_____

TASK 6: Read the e-mail and write an e-mail to Judy. Write about <u>100 words</u>. <u>Do not</u> write less than 90 words.

From: robert@gmail.com

Subject: plans for next week

Hello Susan,

I'm going to visit you and your family next week. I am very excited. I want to learn more about you and your family.

- *Tell me about your family members*
- *What are we going to do together?*

I'm looking forward to hearing from you.

Robert

Dear Robert,

_____

_____

_____

_____

Best,

Susan

LANGUAGE SECTION

TIPS FOR THE LANGUAGE SECTION

DO

- revise the topics, grammar and vocabulary in your books.
- read the instructions carefully.
- answer all the questions.
- spell the words correctly.
- use correct capitalization and punctuation.
- check your answers for grammar and vocabulary.
- take your time and don't hurry.

DON'T

- forget to read examples.
- worry if there are words you don't understand.
- get nervous in the exam. Just relax and do your best!

SAMPLE LANGUAGE TASKS

TASK 1: Read the sentences below and look at the <u>underlined</u> words. Find the problem. Choose A, B or C. There is an example (0).

0   Ahmet <u>is</u> <u>an</u> <u>student</u>.
    A **(B)**   **C**

1   I <u>goes</u> <u>to</u> <u>school</u>.
    A   **B**   **C**

2   ....

TASK 2: Choose the correct word to complete the blanks. Circle A, B, C or D.

1 _____ homework

 A make   **B** do   **C** study   **D** listen

2 travel _____

 A holiday   **B** a car   **C** museums   **D** by bus

TASK 3: Complete the sentences. Choose A, B, C or D.

1 London is one of world-famous zoos and it _____ in 1828.

   A visited   **B** travelled   **C** started   **D** opened

2 You can _____ tigers, camels, snakes and lots more there.

   A see   **B** listen   **C** look   **D** learn

3 You can also hire _____ on the lake from March to October.

   A boats   **B** stamps   **C** pockets   **D** bags

TASK 4: Read the text and complete the sentences. Choose A, B, C, or D.

Marie Curie was a physicist and a chemist. She __(1)__ her studies in Poland but in 1891 she left for France. She studied there and later worked as a scientist at the Sorbonne in Paris. She met and __(2)__ a French scientist, Pierre Curie. They had two children. They had a __(3)__ life. Marie and Pierre discovered two radioactive elements, radium and polonium. Marie got two Nobel Prizes in 1903 and in 1911. She died in 1934.

1 A worked   **B** made   **C** began   **D** helped

2 A listened   **B** married   **C** lived   **D** studied

3 A right   **B** strong   **C** happy   **D** daily

TASK 5: Make sentences and questions with these words. <u>Do not</u> add / change/ leave out any of the words. There is an example (0).

0 is / name / Sally / My   _____*My name is Sally*_____.

1 are / young / and / Mike / Jack   _____**.**

2 from / Where / they / are   _____?

TASK 6: Read the sentences below. Fill in the blanks with <u>ONE word only</u>. Your spelling and punctuation must be correct. There is an example (0).

0 Mary's children live _____*in*____ Italy.

1 I don't have _____ money.

TASK 7: Fill in the blanks with <u>TWO or THREE words</u>. Your spelling, punctuation and capitalization must be correct. There is an example (0).

0   A: _What does_ Adam do?

        B: He's a computer programmer.

1   A: _____ you play tennis?

        B: Once a week.

TASK 8: Complete the sentences. Choose A, B, C or D.

1   *A: _____ you play tennis?*

        B: Once a week.

A What do   **B** When does   **C** How much   **D** How often

TASK 9: Read the text below and fill in the blanks with a word from the box. Use each word once only. There are <u>two extra</u> words. There is an example (0).

a̶	my	in	are	from	is

I'm Cindy. I'm (0) ____*a*_____ university student. I live with (1) _____ family near London. I have two sisters. Their names (2) _____ Kate and Ellen. Kate is a doctor. Ellen is a university student and she studies history (3) _____ Germany....

TASK 10: Read the text below. Fill in the blanks with the <u>correct form</u> of the verbs in parentheses. Your spelling and punctuation must be correct. There is an example (0).

Tom's a university student. He **(0)__*studies*__ (study)** Biology. Last year, he **(1)_____ (go)** to Italy to learn Italian. He **(2) _____ (meet)** his girlfriend, Kate there. ...

TASK 11: Read the text and complete it with the words or phrases below. Choose the correct letter (A-H) for the gaps. There are <u>four extra</u> options.

Hi Paul,

Would you like to go to cinema together to watch a movie?   I'm free _**(1)**_. The film starts at _**(2)**_. What do you _**(3)**_ ?....... _**(4)**_.... ...... _**(5)**_ ....

Dina

A   on Sunday
B   six o'clock
C   come
D   morning
E   think
F   the zoo
G   do
H   does