

**2025-2026 ACADEMIC YEAR**  
**ELEMENTARY EXAM TASK TYPES**

*The Elementary exams will have all or some the following task types.*

**READING SECTION**

**TIPS FOR THE READING SECTION**

**DO**

- practise reading English as much as possible.
- revise the topics, grammar and vocabulary in your books.
- read the instructions carefully.
- answer all the questions.
- circle only A, B, C, etc. and code your answers on the optic form.
- choose only one answer.
- give short answers for open-ended questions.
- take your time and don't hurry.

**DON'T**

- forget to read the examples.
- worry if there are words you don't understand.
- give extra or irrelevant information.
- write your answer outside of the box.
- get nervous in the exam. Just relax and do your best!

**SAMPLE READING TASKS**

**TASK 1: Read the texts below and complete them with the phrases on the right.**

**Choose A, B, C or D to complete the texts.**

1



***Ms Amy Bell***

.....

***Oxford  
OX17BJ  
UK***

- A** England
- B** Dear Ms Bell
- C** 30/09/2013
- D** 3 Albert Street

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2

***Things in my bag***

***a pen***

***a mobile***

.....  
***a notebook***

**A** a dictionary

**B** a chair

**C** a door

**D** a house

3

I get up at six o'clock every morning.  
..... and I get dressed. At six  
thirty I have tea and toast. I leave home  
at seven o'clock.

**A** I put on my clothes

**B** I like breakfast

**C** I have a shower

**D** I drink a lot of milk

**TASK 2:** Read the text. Complete it with the words or phrases below. Choose the correct letter (A-H) for the gaps. There are four extra words. There is an example (0).

Hi Paul,

Would you like to go to (0) H ? I'm free (1). The film starts at (2). What do you (3) ? ..... (4).....

Dina

- A** on Sunday
- B** six o'clock
- C** come
- D** morning
- E** think
- F** the zoo
- G** do
- H** the cinema

**TASK 3:** Read the text about Dan and complete the sentences. Choose A, B, C or D.

My name's Dan. I'm on holiday in Budapest now. It's a great (1). The people are very (2) here. The restaurants are good. Every day I (3) delicious food. ....

1	<b>A</b> place	<b>B</b> address	<b>C</b> nationality	<b>D</b> map
2	<b>A</b> new	<b>B</b> friendly	<b>C</b> expensive	<b>D</b> early
3	<b>A</b> look	<b>B</b> say	<b>C</b> meet	<b>D</b> eat
4	<b>A</b> ....			

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**TASK 4: Complete the conversation between Peter and Adele. Choose the correct letter (A-H) for the gaps. There are three extra sentences.**

Peter : Hello. I'm Peter.  
Adele : (1)  
Peter : Where are you from, Adele?  
Adele : (2)  
Peter : Germany. What do you do?  
Adele : (3)  
Peter : Me too. Nice to meet you.  
Adele : (4)  
Peter : ...  
... (5).....  
Adele :

- A** I'm from England. And you?
- B** Good morning.
- C** I'm a student.
- D** I'm fine, thanks.
- E** You too.
- F** Do you like football?
- G** I hate it, too.
- H** Hi. I'm Adele.

**TASK 5: Read the headings and adverts below. Match the adverts (1-2) with the best headings (A-C). There is one extra heading.**

- A** Wear the Best Sunglasses
- B** Comfortable Sports Shoes for Women
- C** Great Sports Shoes for Men

1 A

The best sports eyewear in the world. The perfect combination of fashion and function. You can find great pricing on the entire collection. You can also find free shipping. Order your new eyewear with confidence!

2 \_\_\_\_\_

Light leather men's sports footwear. They are comfortable and stylish. You can wear them in all seasons. Available in men's US sizes 7, 12, 13, 14. Order now!

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### ELEMENTARY EXAM TASK TYPES

## **TASK 6: Read the texts about Tom and Adam and answer the questions.**

**Choose A, B,C or D.**

<b>Tom</b>	<b>Adam</b>
Tom likes summer best because he enjoys swimming a lot. He lives near the sea, so he goes swimming on Thursdays and Fridays. He also likes water sports. .....	Adam likes summer best. He enjoys going to the beach with his friends and sunbathing. They enjoy waterskiing a lot .....

1 Tom goes swimming

A once a week.  
B at the weekend.  
C every day.  
D twice a week.

2 Adam goes swimming with

A his family.  
B his friends.  
C his students.  
D his neighbour.

**TASK 7:** Read the advert for two flats and complete the notes (1-4). Do not write more than two words or numbers in each blank from the adverts. There is an example (0).

<p><b>Smithfield</b>  <b>London City Center</b>  <b>Flat to let*</b></p> <p><i>2 bedrooms, bathroom with separate toilet. Large kitchen and living room with balcony</i>  <i>Bus stop 1 min, station 5 mins.</i></p> <p>* No pets  £ 1,250 per month</p>	<p><b>Clontarf</b>  <b>North London City</b>  <b>Flat to let*</b></p> <p><i>1 double bedroom, 2 single bedrooms, bathroom with separate toilet. Small kitchen and living room with balcony.</i>  <i>10 min to walk to bus stop</i></p> <p>* No pets  £ 1,100 per month</p>
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0 The number of double bedrooms: 1

1 The price of flat in the north London: \_\_\_\_\_

2 The nearest flat to the bus stop: \_\_\_\_\_

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**TASK 8: Read the text below and answer the questions by giving short answers.  
Do not give any extra information.**

Sarah is 30 years old. She works as a teacher in a language school. She lives in a small house with her two friends, Linda and Rose. They work in government offices. Sarah and her friends work hard from Monday to Friday, but they have a lot of free time at the weekend. They usually go out together. They enjoy spending time in their favourite café, *Black Swan*, on Saturdays.....

1 Where does Sarah work?

***in a language school***

2 Where do Sarah and her friends usually go at the weekend?

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**LISTENING SECTION**

**TIPS FOR THE LISTENING SECTION**

**DO**

- practise listening to English as much as possible.
- revise the topics, grammar and vocabulary in your books.
- read the instructions carefully.
- choose your final answer carefully. You will listen to each sentence and question ONCE only but you will hear the conversations TWICE (check your answers at the second listening).
- circle A, B, C or D.
- choose only one answer.
- spell the words correctly.

**DON'T**

- worry if there are words you don't understand.
- get nervous in the exam. Just relax and do your best!

**SAMPLE LISTENING TASKS**

**TASK 1: Listen to five questions. You will listen ONCE only. Choose the best answer to the questions. Choose A, B, C or D. You now have thirty seconds to look at the sentences.**

**Recording Script:**

**0** *What's this?*

**0**

**A** He's here.  
**B** It's a watch.  
**C** I'm Kate.  
**D** Me too.

**Recording Script:**

**1** *Hi! How are you?*

**1**

**A** Fine, and you?  
**B** You're a student.  
**C** OK. Goodbye.  
**D** Who are you?

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**TASK 2: Listen to five conversations. You will listen TWICE. Choose A, B, C, or D. You now have thirty seconds to look at the sentences below.**

**Recording Script:**

0 M: Is that your car, Fiona?  
F: Yes, it is.  
M: How old is it?  
F: It's twenty-one years old.  
M: Wow!

0 Fiona's car is \_\_\_\_\_ years old.

**A** 11

**B** 12

**C** 20

**D** 21

**Recording Script:**

1 M: Hello! How much is a room for two people?  
F: £50 for the standard, and £100 for the suite.  
M: Hmm. I want the standard one, please.  
F: Sure. For how many nights?

1 The people are in a \_\_\_\_\_.

**A** cafe

**B** hotel

**C** cinema

**D** theatre

**TASK 3: Listen to the conversation at the train station. You will listen TWICE. Choose A, B, C or D. There is an example(0).**

**Recording Script:**

F: When is the next train to Lincoln?  
M: There's one at 10:30.  
F: Will that arrive by 2:15?  
M: It arrives at 1:15.  
F: How much is a ticket?  
M: Single or Return?  
F: Return please.  
M: That's £30.45  
F: Thank you.

***Train Journey***

0	Destination	<b>A</b> Lincoln	<b>B</b> Cardiff	<b>C</b> Oxford	<b>D</b> London
1	Departure Time	<b>A</b> 9:30	<b>B</b> 10:30	<b>C</b> 11:30	<b>D</b> 12:30
2	Arrival Time	<b>A</b> 1:15	<b>B</b> 2:15	<b>C</b> 3:15	<b>D</b> 4:15
3	Ticket Type	<b>A</b> Day Pass	<b>B</b> Travel Card	<b>C</b> Single	<b>D</b> Return

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**TASK 4:** Listen to Judy talking about her free time activities. Match the days with the activities. Write the correct letter (A-G) in the blanks (6-10). There are **two extra activities**. You will listen to the conversation **TWICE**. You now have fifteen seconds to look at the chart below.

**Recording Script:**

F: Judy, what do you like doing in your free time?  
M: I work hard but on Fridays I usually watch films.  
F: What about Saturdays?  
M: I meet my friends and we go shopping.  
F: .....

<b>DAYS</b>		<b>ACTIVITIES</b>
0 Friday	_____	A meeting cousins
6 Saturday	_____	B watching films
7 Sunday	_____	C swimming
8 ....		D shopping
		E ...

**TASK 5:** Listen to four conversations. You will listen **TWICE**. Write your answers in the gaps. Write **ONE word or number**. **Your spelling must be correct**. You now have fifteen seconds to look at the sentences below.

**Recording Script:**

Jack: Do you have three brothers, Ayşe?  
Ayşe: No.  
Jack: How many brothers do you have?  
Ayşe: I have two brothers and a sister.

1. Ayşe has two brothers.

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**TASK 6: Listen to the conversation. You will listen TWICE. Complete the chart with ONE word or number. Your spelling must be correct. An example is given. You now have fifteen seconds to look at the chart below.**

**Recording Script:**

F: Tom, tell me about your sister, Angela.  
M: Well, Angela is 4 years older than me. She's 36 years old and she's married.  
F: What does she do?  
M: She works as a chef in a French restaurant.  
F: Really! Does she work hard?  
M: Yes, she does. She works from Tuesday to Sunday.  
F: .....

<b>Tom's Sister</b>		
<b>Name</b>	(0)	<u>Angela</u>
<b>Age</b>	(1)	_____
<b>Job</b>	(2)	a/an _____

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**ELEMENTARY EXAM TASK TYPES**

**WRITING SECTION**

**TIPS FOR THE WRITING SECTION**

**DO**

- practise writing English as much as possible.
- revise the topics, grammar and vocabulary in your books.
- read the instructions carefully.
- answer all the questions.
- spell the words correctly.
- use correct capitalization and punctuation.
- check your sentences for grammar and vocabulary.
- take your time and don't hurry.

**DON'T**

- forget to read examples.
- get nervous in the exam. Just relax and do your best!

**\*\* Word limits for short texts**

**CAT & ECA - around 100 words (not less than 90 words)**

**SAMPLE WRITING TASKS**

**TASK 1: Look at David's schedule for every morning and write 5 sentences about David. Use the information in the box. There is one example below (0).**

Time	Activity
7 am	Get up
8 am	breakfast
9.00	clean his room

**0**

*He gets up at 7 o'clock*

**1**

**2**

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**TASK 2:** Your English teacher wants you to write about your best friend. Imagine that Hans Möller is your best friend. Use the information about Hans Möller in the table and write about him. You do not need to use all the information.

**Write about 50 words. Do not write less than 40 words.**

Name	<b>Hans Möller</b>
Country	<b>Germany</b>
Age	<b>43</b>
Job	<b>lawyer</b>
Children	<b>a daughter</b>
weekdays	<ul style="list-style-type: none"><li>• <b>cook dinner</b></li><li>• <b>watch TV</b></li></ul>
weekend	<ul style="list-style-type: none"><li>• <b>go for a walk</b></li><li>• <b>meet friends</b></li></ul>

*My best friend's name is Hans Möller. He is from Germany.* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## 2025-2026 ACADEMIC YEAR ELEMENTARY EXAM TASK TYPES

**TASK 3:** Your English teacher asks you to write about Suzan's last Saturday afternoon. You must begin with this sentence. *Suzan wanted to go swimming with her friends last Saturday afternoon but ...*

## Complete Suzan's story with your ideas.

**Write about 100 words. Do not write less than 90 words.**

*Suzan wanted to go swimming with her friends last Saturday afternoon but*

**TASK 4:** Read the following e-mail and write to your friend. You do not need to answer all the questions. Write about 100 words. Do not write less than 90 words.

Hello Mary,

I couldn't come to John's party last weekend. Please tell me:

- What did you do?
- Did you meet new people?
- What are we going to do next weekend?

I'm looking forward to hearing from you.

Kate

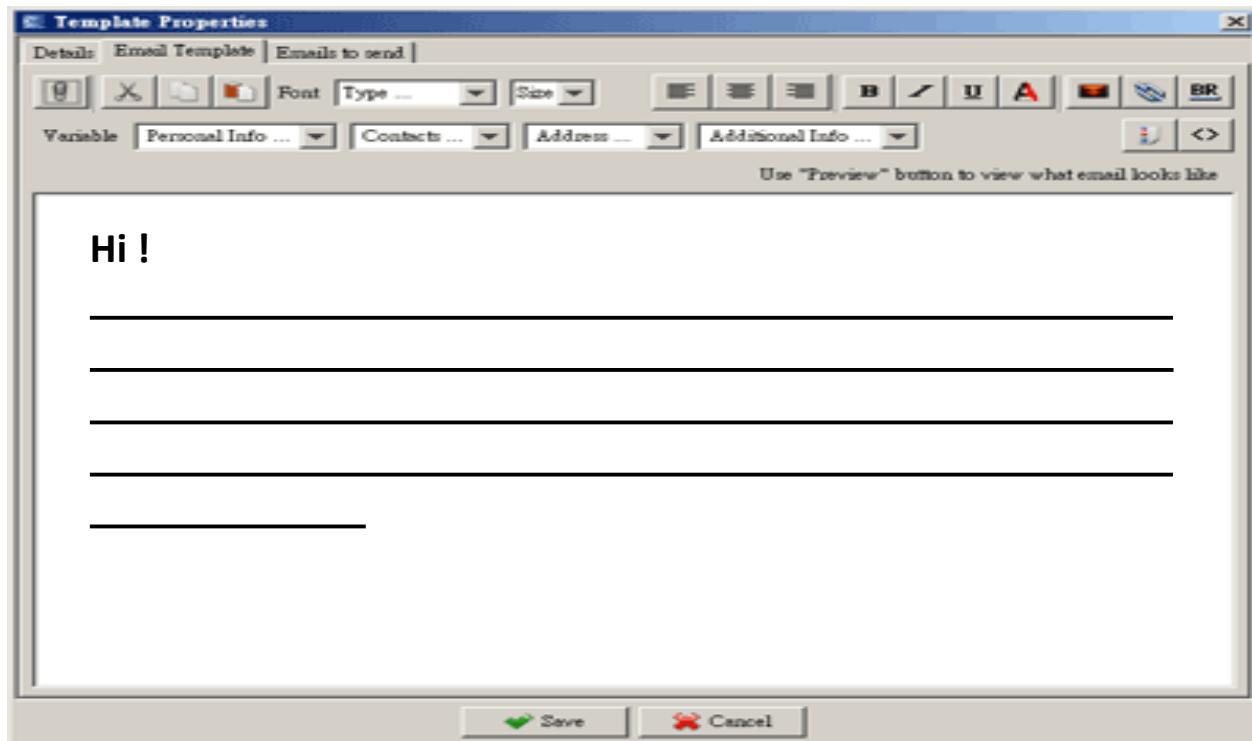
*Dear Kate,*

Best,

Mary

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**TASK 5: Write an email to your friend about your favorite day. Write about 100 words. Do not write less than 90 words.**



**TASK 6: You are in a new city with your sister. Write a blog post by using the information below.**

- Where are you?
- What are you doing now?
- Did you visit any new places?
- What are you going to do tomorrow?

**Write about 100 words. Do not write less than 90 words.**

*My sister and I are on holiday.* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**TASK 7: Read the e-mail and write an e-mail to Judy. Write about 100 words. Do not write less than 90 words.**

*From: robert@gmail.com*

*Subject: plans for next week*

*Hello Susan,*

*I'm going to visit you and your family next week. I am very excited. I want to learn more about you and your family.*

- Tell me about your family members*
- What are we going to do together?*

*I'm looking forward to hearing from you.*

*Robert*

*Dear Robert,*

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*Best,*

*Susan*

**2025-2026 ACADEMIC YEAR**  
**ELEMENTARY EXAM TASK TYPES**

**LANGUAGE SECTION**

**TIPS FOR THE LANGUAGE SECTION**

**DO**

- revise the topics, grammar and vocabulary in your books.
- read the instructions carefully.
- answer all the questions.
- spell the words correctly.
- use correct capitalization and punctuation.
- check your answers for grammar and vocabulary.
- take your time and don't hurry.

**DON'T**

- forget to read examples.
- worry if there are words you don't understand.
- get nervous in the exam. Just relax and do your best!

**SAMPLE LANGUAGE TASKS**

**TASK 1: Read the sentences below and look at the underlined words. Find the problem. Choose A, B or C. There is an example (0).**

0 Ahmet is an student.  
A (B) C

1 I goes to school.  
A B C

2 ....

**TASK 2: Choose the correct word to complete the blanks. Circle A, B, C or D.**

1 \_\_\_\_\_ homework  
A make      B do      C study      D listen

2 travel \_\_\_\_\_  
A holiday      B a car      C museums      D by bus

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**ELEMENTARY EXAM TASK TYPES**

**TASK 3: Complete the sentences. Choose A, B, C or D.**

- 1 London is one of world-famous zoos and it \_\_\_\_\_ in 1828.  
A visited      B travelled      C started      D opened
- 2 You can \_\_\_\_\_ tigers, camels, snakes and lots more there.  
A see      B listen      C look      D learn
- 3 You can also hire \_\_\_\_\_ on the lake from March to October.  
A boats      B stamps      C pockets      D bags

**TASK 4: Read the text and complete the sentences. Choose A, B, C, or D.**

Marie Curie was a physicist and a chemist. She (1) her studies in Poland but in 1891 she left for France. She studied there and later worked as a scientist at the Sorbonne in Paris. She met and (2) a French scientist, Pierre Curie. They had two children. They had a (3) life. Marie and Pierre discovered two radioactive elements, radium and polonium. Marie got two Nobel Prizes in 1903 and in 1911. She died in 1934.

- 1 A worked      B made      C began      D helped
- 2 A listened      B married      C lived      D studied
- 3 A right      B strong      C happy      D daily

**TASK 5: Make sentences and questions with these words. Do not add / change/ leave out any of the words. There is an example (0).**

0 is / name / Sally / My      My name is Sally .

1 are / young / and / Mike / Jack      \_\_\_\_\_ .

2 from / Where / they / are      \_\_\_\_\_ ?

**TASK 6: Read the sentences below. Fill in the blanks with ONE word only. Your spelling and punctuation must be correct. There is an example (0).**

0 Mary's children live \_\_\_\_\_ in \_\_\_\_\_ Italy.

1 I don't have \_\_\_\_\_ money.

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**TASK 7: Fill in the blanks with TWO or THREE words. Your spelling, punctuation and capitalization must be correct. There is an example (0).**

0 A: What does Adam do?  
B: He's a computer programmer.

1 A: \_\_\_\_\_ you play tennis?  
B: Once a week.

**TASK 8: Complete the sentences. Choose A, B, C or D.**

1 A: \_\_\_\_\_ you play tennis?  
B: Once a week.

**A** What do      **B** When does      **C** How much      **D** How often

**TASK 9: Read the text below and fill in the blanks with a word from the box. Use each word once only. There are two extra words. There is an example (0).**

a-	my	in	are	from	is
----	----	----	-----	------	----

I'm Cindy. I'm (0) a university student. I live with (1) \_\_\_\_\_ family near London. I have two sisters. Their names (2) \_\_\_\_\_ Kate and Ellen. Kate is a doctor. Ellen is a university student and she studies history (3) \_\_\_\_\_ Germany....

**TASK 10: Read the text below. Fill in the blanks with the correct form of the verbs in parentheses. Your spelling and punctuation must be correct. There is an example (0).**

Tom's a university student. He (0) studies (study) Biology. Last year, he (1) \_\_\_\_\_ (go) to Italy to learn Italian. He (2) \_\_\_\_\_ (meet) his girlfriend, Kate there. ...

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**TASK 11: Read the text and complete it with the words or phrases below. Choose the correct letter (A-H) for the gaps. There are four extra options.**

Hi Paul,

Would you like to go to cinema together to watch a movie? I'm free (1). The film starts at (2). What do you (3) ?..... (4)..... (5) .....

Dina

- A** on Sunday
- B** six o'clock
- C** come
- D** morning
- E** think
- F** the zoo
- G** do
- H** does

**2025-2026 ACADEMIC YEAR**  
**ELEMENTARY EXAM TASK TYPES**

**SPEAKING SECTION**

**TIPS FOR THE SPEAKING SECTION**

**DO**

- practise speaking English as much as possible.
- make sure that you use the thinking time properly.
- revise the topics, grammar and vocabulary in your books.
- read and listen to the instructions carefully.
- answer all the questions by giving enough details.
- try to say the words correctly.
- try to speak without much hesitation.
- take your time, get ready for your responses and don't hurry.

**DON'T**

- get nervous in the exam. Just relax and do your best!
- repeat the same sentences again and again.
- speak too fast and/or too slow.

**2025-2026 ACADEMIC YEAR / ELM ECA SPEAKING EXAM SAMPLE**

<b>Page 1</b>	<b>Page 4</b>
 <p><b>Bilkent University</b> English Language Preparatory Program</p> <p><b>ELEMENTARY SPEAKING EXAM</b></p> <p><i>All your answers will be recorded for scoring.</i></p> <p><i>Speak clearly at a normal volume – please do not shout or whisper.</i></p> <p><i>Please note that you will not be able to re-record your response.</i></p>	<p><b>Stage 1</b></p> <p><i>You will answer a question. You have 30 seconds to prepare. After 30 seconds, speak for 45 seconds.</i></p>
<b>Page 2</b>	<b>Page 5</b>
<p><b>ELEMENTARY SPEAKING EXAM</b></p> <p><i>Please say your name, surname and Bilkent ID number</i></p>	<p><b>Stage 1</b></p> <p><b>What will you do at the weekend?</b></p> <p><i>(Now <u>think</u>)</i></p> <p style="text-align: right;"><b>30</b></p>
<b>Page 3</b>	<b>Page 6</b>
<p><b>ELEMENTARY SPEAKING EXAM</b></p> <p><i>There are two stages in this exam.</i></p> <p><i>In Stage 1, you will see a question and answer it.</i></p> <p><i>In Stage 2, you will see a chart and talk about it.</i></p> <p><i>Then, you will see a question and answer it.</i></p>	<p><b>Stage 1</b></p> <p><b>What will you do at the weekend?</b></p> <p><i>(Now <u>speak</u>)</i></p> <p style="text-align: right;"><b>45</b></p>

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**Stage 2 – Part 1**

*You will see Kate's daily routine on Saturdays. What does Kate do on Saturdays?*

*Prepare for 30 seconds. After 30 seconds, talk about the chart for 90 seconds.*

**Page 10**

**Stage 2 – Part 2**

*You will answer a question. You have 30 seconds to prepare. After 30 seconds, speak for 45 seconds.*

**Page 8**

**Stage 2 – Part 1**

*What does Kate do on Saturdays?*

*(Now think)*

**30**

TIME	ACTIVITY
9:00 am	coffee
10:00 am – 11:00 am	shower
11:30 am	homework
1:00 pm – 2.00 pm	lunch - restaurant
3:00 pm	tennis
5:30 pm	shopping
7:00 pm	dinner - cousins
9:00 pm – 10.30 pm	late night movie

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**Stage 2 – Part 1**

*What does Kate do on Saturdays?*

*(Now speak)*

**1:30**

TIME	ACTIVITY
9:00 am	coffee
10:00 am – 11:00 am	shower
11:30 am	homework
1:00 pm – 2.00 pm	lunch - restaurant
3:00 pm	tennis
5:30 pm	shopping
7:00 pm	dinner - cousins
9:00 pm – 10.30 pm	late night movie

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**Stage 2 – Part 2**

**30**

*What did you do last summer?*

*(Now think)*

**Page 12**

**Stage 2 – Part 2**

**45**

*What did you do last summer?*

*(Now speak)*

**Page 13**

***That is the end of the ELEMENTARY speaking exam.***